

**Village of Marvin  
North Carolina  
FINANCE OFFICER REPORT**

**DATE:** December 7, 2018  
**TO:** Mayor and Council  
**FROM:** Christine Robertson  
**SUBJECT:** November 2018 Treasury Report

**Summary**

The November 2018 Budget-to-Actual Report reflects the general operations of the Village. Highlights are included in the "Comments" column of the report, and all details for each account are shown in the transparency reports presented after the summary report.

**Budget Amendments**

Budget Amendment OR 2018-11-02 was passed in November to increase Office Expenses for staff mileage reimbursements \$1,500 using Contingency Funds.

**Budget Reallocations**

Section 4 of the 2018-2019 Budget Ordinance (OR-2018-07-01) authorizes the Budget Officer to use appropriations contained in contingencies as needed, except to increase the Salaries and Related Expenditures schedule.

There were no budget reallocations in November.

**Bank Accounts**

<b>Bank Balances</b>	<b>November 30, 2018</b>
Checking (acct 7089)	\$456,336.28
Checking (acct 4849)	\$50,000.00
Savings (acct 2779)	\$2,499,552.75
<b>Total Cash in Bank</b>	<b>\$3,005,889.03</b>

\*\*Cash in Bank includes \$44,554 of cash received from developers as Performance Surety Bonds. These funds are not available for current operations.

Village of Marvin General Fund										
Profit & Loss Budget vs Actual (Summary Level)										
Year to Date Ending Nov 30, 2018										
	Monthly Actual July 2018	Monthly Actual Aug 2018	Monthly Actual Sept 2018	Monthly Actual Oct 2018	Monthly Actual Nov 2018	Year to Date Actual thru Nov 2018	Total Annual Budget	YTD Over (Under) Budget	% of Budget	Comments - See Transparency Report for Details of Current Month
<b>Revenues</b>										
3001 · Ad Valorem	\$ 576	\$ 204	\$ 34,880	\$ 110,589	\$ 239,179	385,428	543,000	(157,572)	70.98%	Tax bills were mailed 9/15/18
3200 · Motor Vehicle Tax	3,851	4,670	5,542	4,231	4,381	22,675	47,800	(25,125)	47.44%	Collected monthly
3300 · Sales & Use Tax	15,124	15,138	16,543	14,488	15,618	76,911	174,000	(97,089)	44.2%	Collected monthly
3400 · Alcoholic Beverage Tax	-	-	-	-	-	-	25,000	(25,000)	0.0%	Collected in May
3500 · Utilities Sales Tax	-	-	72,336	-	-	72,336	300,000	(227,664)	24.11%	Collected quarterly
3600 · Zoning	850	1,435	1,898	1,275	1,582	7,040	29,050	(22,010)	24.23%	Permit fees
6701 · Park Revenue	1,545	345	2,095	1,125	920	6,030	10,790	(4,760)	55.89%	Parking passes, barn rentals, community garden fees
3700 · Interest & Misc. Revenues	1,220	1,217	1,155	1,239	1,162	5,993	2,275	3,718	263.43%	Monthly interest
3800 · Powell Bill Allocation	-	-	69,474	-	-	69,474	136,668	(67,194)	50.83%	Collected in September and December
3850 · Fee in Lieu for Green Space	-	-	-	-	-	-	0	0	0.0%	
3910 · Unassigned Fund Balance Appropriated	-	-	-	-	-	-	50,000	(50,000)	0.0%	Budget amendment OR-2018-09-03 for legal fees
<b>Total Revenues</b>	<b>23,166</b>	<b>23,009</b>	<b>203,923</b>	<b>132,947</b>	<b>262,842</b>	<b>645,887</b>	<b>1,318,583</b>	<b>(672,696)</b>	<b>48.98%</b>	
<b>Expenditures</b>										
4000 · Community Outreach	-	952	1,150	(1,629)	954	1,427	9,550	(8,123)	14.94%	NNO, Fall Newsletter, Tree Lighting Sponsorships
4100 · Dues & Subscriptions	9,963	125	-	619	-	10,707	14,107	(3,400)	75.9%	Most annual dues are paid in July
4200 · Elections	-	-	-	-	-	-	0	-	0.0%	
4300 · Furnishings & Equipment	1,916	-	-	-	-	1,916	5,500	(3,584)	34.84%	Purchased new desktop for Administrator's office to replace old computer
4400 · Gifts	69	52	-	30	75	226	500	(274)	45.2%	
4500 · Insurance and Bonds	12,104	-	-	33	-	12,137	12,180	(43)	99.65%	Annual renewal for liability and workers comp
Transfer to Capital Projects - Roads	-	-	-	-	-	-	308,000	(308,000)	0.0%	
Transfer to Capital Projects - Greenways	-	-	-	-	-	-	9,850	(9,850)	0.0%	
4700 · Occupancy	1,668	1,616	1,461	1,819	1,661	8,225	23,128	(14,903)	35.56%	
4800 · Office Expenditures	1,806	5,779	2,810	2,088	2,190	14,673	45,000	(30,327)	32.61%	Annual fees for tax software paid in August
5000 · Professional Services	4,309	6,099	27,199	9,531	9,172	56,310	107,825	(51,515)	52.22%	Audit fees and legal fees
5100 · Prospective Acquisitions Costs	-	-	-	-	-	-	50,187	(50,187)	0.0%	
5500 · Public Safety	24,050	3,330	1,425	25,580	1,847	56,232	132,030	(75,798)	42.59%	1st and 2nd qtr payments for Deputy Contract and weekly traffic control costs
6000 · Salaries & Related Expenditures	25,952	33,766	29,683	29,730	31,666	150,797	395,000	(244,203)	38.18%	
6050 · Stipends	1,750	2,150	2,150	3,300	2,150	11,500	37,785	(26,285)	30.44%	
6400 · Training & Travel	-	330	150	290	131	901	8,300	(7,399)	10.86%	
6500 · Zoning Expenditures	-	1,193	5,067	-	7,079	13,339	74,616	(61,277)	17.88%	Engineering costs for September and October paid in November
6600 · Debt Service	-	-	-	-	-	-	0	0	0.0%	
6700 · Park Operations	817	1,069	620	1,623	1,230	5,359	43,925	(38,566)	12.2%	
6900 · Contingency	-	-	-	-	-	-	41,100	(41,100)	0.0%	
<b>Total Expenditures</b>	<b>84,404</b>	<b>56,461</b>	<b>71,715</b>	<b>73,014</b>	<b>58,155</b>	<b>343,749</b>	<b>1,318,583</b>	<b>(974,834)</b>	<b>26.07%</b>	
<b>Net Revenue Over/Under Expenditures</b>	<b>\$ (61,238)</b>	<b>\$ (33,452)</b>	<b>\$ 132,208</b>	<b>\$ 59,933</b>	<b>\$ 204,687</b>	<b>\$ 302,138</b>	<b>\$ -</b>	<b>\$ 302,138</b>		
<b>Capital Projects</b>										
	Monthly Actual July 2018	Monthly Actual Aug 2018	Monthly Actual Sept 2018	Monthly Actual Oct 2018	Monthly Actual Nov 2018	Cumulative through Nov 2018	Total Capital Projects Budget			
3900 Fund Balance Appropriated	1,650,400	-	-	-	-	1,650,400	1,650,400		100.0%	Village Hall, Loop Extension, Tullamore Trail & Parking, Farmers' Market
Transfers In - Capital Projects	-	-	-	-	-	-	-		0.0%	
90000 Cumulative Expenses	(437,026)	-	(2,400)	-	(500)	(439,926)	(1,650,400)		26.66%	Village Hall costs
<b>Net Balance Left to Spend</b>	<b>1,213,374</b>	<b>-</b>	<b>(2,400)</b>	<b>-</b>	<b>(500)</b>	<b>1,210,474</b>	<b>-</b>		<b>100.0%</b>	

**Village of Marvin  
Transparency Report Revenue**

November 2018

Type	Date	Memo	Class	Amount
<b>3001 - Ad Valorem</b>				
<b>3002 - Prior Years Taxes</b>				
Deposit	11/05/2018	Deposit	General Fund:VOM	265.58
Total 3002 - Prior Years Taxes				265.58
<b>3005 - Current Year Taxes</b>				
Deposit	11/01/2018	Deposit	General Fund:VOM	1,076.25
Deposit	11/05/2018	Deposit	General Fund:VOM	2,223.39
Deposit	11/07/2018	Deposit	General Fund:VOM	1,308.00
Deposit	11/14/2018	Deposit	General Fund:VOM	3,397.66
Deposit	11/15/2018	Deposit	General Fund:VOM	453.20
Deposit	11/19/2018	Deposit	General Fund:VOM	32,219.00
Deposit	11/21/2018	Deposit	General Fund:VOM	60,588.48
Deposit	11/26/2018	Deposit	General Fund:VOM	43,986.01
Deposit	11/28/2018	Deposit	General Fund:VOM	58,392.80
Deposit	11/29/2018	Deposit	General Fund:VOM	34,114.26
General Jo...	11/30/2018	Nov 2018 CC receipts	General Fund:VOM	2,436.86
Total 3005 - Current Year Taxes				240,195.91
<b>3007 - Refunds of Tax Overpayments</b>				
Check	11/13/2018	Overpayment of Gap tax (#575163)	General Fund:VOM	-12.11
Check	11/13/2018	Overpayment of real property tax (#06-225-388)	General Fund:VOM	-346.03
Check	11/13/2018	Overpayment of real property tax (#06-240-033)	General Fund:VOM	-371.00
Check	11/13/2018	Overpayment of real property tax (#06-240-005C)	General Fund:VOM	-7.11
Check	11/13/2018	Overpayment of real property tax (#06-156-083)	General Fund:VOM	-275.50
Check	11/13/2018	Overpayment of real property tax (#06-156-154)	General Fund:VOM	-270.85
Total 3007 - Refunds of Tax Overpayments				-1,282.60
Total 3001 - Ad Valorem				239,178.89
<b>3200 - Motor Vehicle Tax</b>				
<b>3200a - Motor Vehicle Tax &amp; Fee Amt</b>				
Deposit	11/25/2018	NCVTS Oct 2018	General Fund:VOM	4,460.55
Total 3200a - Motor Vehicle Tax & Fee Amt				4,460.55
<b>3200b - Motor Vehicle Int Only Amt</b>				
Deposit	11/25/2018	NCVTS Oct 2018	General Fund:VOM	42.61
Total 3200b - Motor Vehicle Int Only Amt				42.61
<b>3200c - Motor Vehicle Refunds</b>				
Deposit	11/25/2018	NCVTS Oct 2018	General Fund:VOM	5.61
Total 3200c - Motor Vehicle Refunds				5.61
<b>3201 - Collection and Distrib Fee</b>				
Deposit	11/25/2018	NCVTS Oct 2018	General Fund:VOM	-128.29
Total 3201 - Collection and Distrib Fee				-128.29
Total 3200 - Motor Vehicle Tax				4,380.48
<b>3300 - Sales &amp; Use Tax</b>				
Deposit	11/15/2018	Sept 2018 Sales & Use tax	General Fund:VOM	15,618.36
Total 3300 - Sales & Use Tax				15,618.36
<b>3600 - Zoning</b>				
<b>3602 - Permits</b>				
Deposit	11/01/2018	#18-12173	General Fund:VOM	50.00
Deposit	11/01/2018	#18-12174	General Fund:VOM	50.00
Deposit	11/05/2018	#18-12176	General Fund:VOM	50.00
Deposit	11/07/2018	#18-12178	General Fund:VOM	50.00
Deposit	11/14/2018	#18-12181	General Fund:VOM	25.00
Deposit	11/15/2018	#18-12182	General Fund:VOM	25.00
Deposit	11/21/2018	#18-12033 Amber Meadows	General Fund:VOM	50.00
Deposit	11/21/2018	#18-12184 Amber Meadows	General Fund:VOM	50.00
Deposit	11/26/2018	#18-12186	General Fund:VOM	25.00
Deposit	11/29/2018	#18-12187	General Fund:VOM	25.00
General Jo...	11/30/2018	Nov 2018 CC receipts	General Fund:VOM	175.00
Total 3602 - Permits				575.00
<b>3604 - Reimbursable Engineering Fees</b>				
<b>60524 - Billed to Developers</b>				
Invoice	11/27/2018	Engineer Consultation - Preserve Phase 4 Review of changes to final plat including Greenway rea...	General Fund:Develo...	225.00
Invoice	11/27/2018	Engineer Consultation - Amber Meadows - meeting with developer and contractor regarding road and...	General Fund:Develo...	202.76
Invoice	11/27/2018	Engineer Consultation Tullamore preliminary work for release of bonds (September 2018)	General Fund:Develo...	39.68
Invoice	11/27/2018	Engineer Review of the Marvin Gardens ICD Design Review Board Application (October 2018)	General Fund:Develo...	540.00
Total 60524 - Billed to Developers				1,007.44
Total 3604 - Reimbursable Engineering Fees				1,007.44
Total 3600 - Zoning				1,582.44
<b>6701 - Park Revenue</b>				
<b>6702 - Barn Rentals</b>				
General Jo...	11/30/2018	Nov 2018 CC receipts	General Fund:Park O...	300.00

**Village of Marvin  
Transparency Report Revenue**

November 2018

Type	Date	Memo	Class	Amount
Total 6702 · Barn Rentals				300.00
<b>6706 · Non-Resident Parking</b>				
Deposit	11/19/2018	Fit #180, Athletics #128-129	General Fund:Park O...	100.00
Deposit	11/19/2018	Monterujil	General Fund:Park O...	20.00
Deposit	11/26/2018	Chad Thompson #124-125	General Fund:Park O...	100.00
Deposit	11/26/2018	Siobhan Cress	General Fund:Park O...	20.00
General Jo...	11/30/2018	Nov 2018 CC receipts	General Fund:Park O...	380.00
Total 6706 · Non-Resident Parking				620.00
Total 6701 · Park Revenue				920.00
<b>3700 · Interest &amp; Misc. Revenues</b>				
<b>3704 · Interest Income - Savings</b>				
Deposit	11/30/2018	monthly interest	General Fund:VOM	1,126.58
Total 3704 · Interest Income - Savings				1,126.58
<b>3706 · Late Fee/Penalty Delinquent Tax</b>				
Deposit	11/05/2018	Deposit	General Fund:VOM	28.55
Total 3706 · Late Fee/Penalty Delinquent Tax				28.55
<b>3707 · Tax Delinquency Advertising</b>				
Deposit	11/05/2018	Deposit	General Fund:VOM	6.63
Total 3707 · Tax Delinquency Advertising				6.63
<b>3708 · Miscellaneous Revenue</b>				
Deposit	11/19/2018	Check cleared for 50 cents more than it was written for	General Fund:VOM	0.50
Total 3708 · Miscellaneous Revenue				0.50
Total 3700 · Interest & Misc. Revenues				1,162.26
<b>TOTAL</b>				<b><u>262,842.43</u></b>

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## Village of Marvin Transparency Report Expenditures

Accrual Basis

November 2018

Type	Date	Name	Memo	Amount
<b>4000 · Community Outreach</b>				
<b>4001 · Community Events</b>				
<b>4001c · Tree Lighting</b>				
Bill	11/13/2018	Artisan Ice Sculptures	Balance Due- Ice picture frame	843.75
Credit Car...	11/26/2018	Amazon.com	Tree Lighting: Santa sack and tape	37.45
Credit Car...	11/27/2018	Amazon.com	Tree Lighting: snow machine juice	72.72
Total 4001c · Tree Lighting				953.92
Total 4001 · Community Events				953.92
Total 4000 · Community Outreach				953.92
<b>4400 · Gifts</b>				
<b>4402 · Miscellaneous Gifts</b>				
Credit Car...	11/16/2018	Maggiano's	Gift card	75.00
Total 4402 · Miscellaneous Gifts				75.00
Total 4400 · Gifts				75.00
<b>4700 · Occupancy</b>				
<b>4702 · Occupancy - Electricity</b>				
Bill	11/18/2018	Union Power Cooperative	5369518001 Village Hall	126.92
Total 4702 · Occupancy - Electricity				126.92
<b>4704 · Occupancy - Gas heat</b>				
Check	11/16/2018	Piedmont Natural Gas	monthly billing	46.87
Total 4704 · Occupancy - Gas heat				46.87
<b>4705 · Occupancy - Lawn Service</b>				
Bill	11/28/2018	The Long Group, LLC	Lawn service at Village Hall	188.00
Total 4705 · Occupancy - Lawn Service				188.00
<b>4706 · Occupancy - Maintenance/Repairs</b>				
Bill	11/01/2018	Active Waste	Qtrly waste: 11/1/18-1/31/19	60.00
Total 4706 · Occupancy - Maintenance/Repairs				60.00
<b>4708 · Occupancy - Office Cleaning</b>				
Bill	11/30/2018	Maid Brigade-Charlotte NC	Office cleaning Nov. 2018	324.00
Total 4708 · Occupancy - Office Cleaning				324.00
<b>4710 · Occupancy - Town Hall Rent</b>				
Check	11/02/2018	T.R. Lawing Realty, Inc.	monthly rent on town hall	915.00
Total 4710 · Occupancy - Town Hall Rent				915.00
Total 4700 · Occupancy				1,660.79
<b>4800 · Office Expenditures</b>				
<b>4802 · Office Exp - Advertising</b>				
Credit Car...	11/14/2018	NCLM	Full Time Planner ad	100.00
General Jo...	11/27/2018		To correct posting of PH Notice from 9/2/18 - reclass to a/c 6509	-62.19
Total 4802 · Office Exp - Advertising				37.81
<b>4803 · Office Exp - Bank Fees</b>				
Check	11/13/2018	Fifth Third Bank	Service charge Nov. 2018	232.79
Check	11/30/2018	Heartland Payment Systems	monthly CC fees	45.00
Total 4803 · Office Exp - Bank Fees				277.79
<b>4804 · Office Exp - Copier Rental</b>				
Bill	11/14/2018	RICOH USA, INC/Ikon Office Soluti...	Monthly copier rental	183.99
Total 4804 · Office Exp - Copier Rental				183.99
<b>4807 · Office Exp - Per Copy Costs</b>				
Bill	11/01/2018	RICOH USA, INC (Per Copy Cost)	Base monthly & Actual Color	174.69
Total 4807 · Office Exp - Per Copy Costs				174.69
<b>4808 · Office Exp - Postage</b>				
Credit Car...	11/27/2018	Walker's Drug Store	package to Transcription Plus	7.20
Total 4808 · Office Exp - Postage				7.20
<b>4810 · Office Exp - Supplies</b>				
Bill	11/01/2018	Crystal Springs	office water	34.50
Total 4810 · Office Exp - Supplies				34.50
<b>4811 · Office Exp - Telephone/DSL</b>				
Bill	11/17/2018	AT&T Mobility	10/17/18 - 11/16/18 monthly bill	653.80
Check	11/22/2018	Windstream	Village Hall phone and internet	454.57
Total 4811 · Office Exp - Telephone/DSL				1,108.37
<b>4812 · Office Exp - Website Host/Email</b>				
Bill	11/01/2018	VC3, Inc.	Website hosting October 2018	95.00
Credit Car...	11/02/2018	Microsoft online	Email for planning board members and tax collector	16.00
Credit Car...	11/02/2018	Microsoft online	Sharepoint for Council, Clerk, Village Administrator, Finance Officer, Planning Board Chair	120.00

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## Village of Marvin Transparency Report Expenditures

Accrual Basis

November 2018

Type	Date	Name	Memo	Amount
Credit Car...	11/02/2018	Microsoft online	Office 365 Enterprise E3 for Karen	20.00
Bill	11/05/2018	VC3, Inc.	Website hosting November 2018	95.00
Credit Car...	11/19/2018	Mail Chimp	Monthly subscription for e-blast account	20.00
Total 4812 · Office Exp - Website Host/Email				366.00
Total 4800 · Office Expenditures				2,190.35
<b>5000 - Professional Services</b>				
<b>5001 - Prof Fees - Attorney</b>				
<b>50010 - Retainer</b>				
Bill	11/30/2018	Cox Law Firm, PLLC	Retainer - Nov 2018	250.00
Total 50010 · Retainer				250.00
<b>50011 - On Call Services</b>				
Bill	11/30/2018	Cox Law Firm, PLLC	Time Entries - Nov. 2018 (9.3 hours)	1,867.50
Total 50011 · On Call Services				1,867.50
<b>50012 - Lawsuit Costs</b>				
Bill	11/30/2018	Cox Law Firm, PLLC	Lawsuit Defense Nov 2018 (.2 hours) Inv. 135	45.00
Bill	11/30/2018	Cox Law Firm, PLLC	Lawsuit Defense Nov 2018 (23.5 hours) Inv. 136	4,447.50
Total 50012 · Lawsuit Costs				4,492.50
Total 5001 · Prof Fees - Attorney				6,610.00
<b>5002 - Prof Fees - Auditor</b>				
Bill	11/19/2018	Collins, Boike & Moore, P.A.	FY end June 30, 2018 audit - balance due	2,275.00
Total 5002 · Prof Fees - Auditor				2,275.00
<b>5004 - Prof Fees - Computer Consultant</b>				
Bill	11/05/2018	Hour Computer Man	On-site support	225.00
Bill	11/13/2018	Hour Computer Man	On-site support	37.50
Bill	11/27/2018	Hour Computer Man	On-site support	25.00
Total 5004 · Prof Fees - Computer Consultant				287.50
Total 5000 · Professional Services				9,172.50
<b>5500 - Public Safety</b>				
<b>5501 - Other Public Safety</b>				
Bill	11/02/2018	Jerry Chad Barbee	week ended 11/2/18	90.00
Bill	11/13/2018	Sunbelt Rentals	Light tower rental 11/5/18-12/2/18 (Acct #645956)	767.03
Bill	11/20/2018	Jerry Chad Barbee	Traffic Direction: 11/13/18-11/20/18	90.00
Bill	11/20/2018	Kassandra Clark	Traffic Direction: 11/13/18-11/20/18	270.00
Bill	11/20/2018	Samuel Forest Clark	Traffic Direction: 11/13/18-11/20/18	360.00
Bill	11/20/2018	William E Summey	Traffic Direction: 11/13/18-11/20/18	180.00
Bill	11/27/2018	Jerry Dale Paxton, Jr.	Traffic Direction: 11/27/18	90.00
Total 5501 · Other Public Safety				1,847.03
Total 5500 · Public Safety				1,847.03
<b>6000 - Salaries &amp; Related Expenditures</b>				
<b>6001 - Gross Wages</b>				
<b>6032 - Temporary Assistant</b>				
Paycheck	11/15/2018	Julie W. Rothrock	Direct Deposit	262.50
Paycheck	11/30/2018	Julie W. Rothrock	Direct Deposit	587.50
Total 6032 · Temporary Assistant				850.00
<b>6003 - Village Administrator</b>				
Paycheck	11/15/2018	Christina Alphin	Direct Deposit	3,750.00
Paycheck	11/30/2018	Christina Alphin	Direct Deposit	3,750.00
Total 6003 · Village Administrator				7,500.00
<b>6004 - Clerk</b>				
Paycheck	11/15/2018	Barbara R. Blackwell	Direct Deposit	2,145.83
Paycheck	11/30/2018	Barbara R. Blackwell	Direct Deposit	2,145.83
Total 6004 · Clerk				4,291.66
<b>6006 - Planner</b>				
Paycheck	11/15/2018	Lara R Carnow	Direct Deposit	925.00
Paycheck	11/30/2018	Lara R Carnow	Direct Deposit	550.00
Total 6006 · Planner				1,475.00
<b>6005 - Finance Officer</b>				
Paycheck	11/15/2018	Christine A Robertson	Direct Deposit	998.25
Paycheck	11/30/2018	Christine A Robertson	Direct Deposit	1,452.00
Total 6005 · Finance Officer				2,450.25
<b>6002 - Tax Collector</b>				
Paycheck	11/15/2018	Nancy A. Schneeberger	Direct Deposit	635.25
Paycheck	11/30/2018	Nancy A. Schneeberger	Direct Deposit	775.50
Total 6002 · Tax Collector				1,410.75
<b>6007 - Zoning Assistant</b>				
Paycheck	11/15/2018	Kelley S. Moore	Direct Deposit	650.00

**Village of Marvin**  
**Transparency Report Expenditures**

Accrual Basis

November 2018

Type	Date	Name	Memo	Amount
Paycheck	11/30/2018	Kelley S. Moore	Direct Deposit	915.00
Total 6007 - Zoning Assistant				1,565.00
<b>6031 - Park Mgr / Code Enforcement</b>				
Paycheck	11/15/2018	Derek R Durst	Direct Deposit	894.20
Paycheck	11/30/2018	Derek R Durst	Direct Deposit	1,548.02
Total 6031 - Park Mgr / Code Enforcement				2,442.22
<b>6711 - Park Maintenance Associates</b>				
Paycheck	11/15/2018	Matthew H Page	Direct Deposit	307.50
Paycheck	11/15/2018	Timothy Lockwood	Direct Deposit	518.00
Paycheck	11/15/2018	Willis E. Helms	Direct Deposit	378.75
Paycheck	11/30/2018	Derek R Durst	Direct Deposit	57.69
Paycheck	11/30/2018	Justin T Moore	Direct Deposit	30.00
Paycheck	11/30/2018	Matthew H Page	Direct Deposit	382.50
Paycheck	11/30/2018	Matthew H Page	Direct Deposit	135.00
Paycheck	11/30/2018	Timothy Lockwood	Direct Deposit	514.50
Paycheck	11/30/2018	Timothy Lockwood	Direct Deposit	161.00
Paycheck	11/30/2018	Willis E. Helms	Direct Deposit	146.25
Paycheck	11/30/2018	Willis E. Helms	Direct Deposit	67.50
Total 6711 - Park Maintenance Associates				2,698.69
<b>6001 - Gross Wages - Other</b>				
Paycheck	11/15/2018	Christina Alphin	Direct Deposit	0.00
Paycheck	11/15/2018	Derek R Durst	Direct Deposit	259.61
Paycheck	11/30/2018	Barbara R. Blackwell	Direct Deposit	0.00
Total 6001 - Gross Wages - Other				259.61
Total 6001 - Gross Wages				24,943.18
<b>6080 - Fringe Benefits</b>				
<b>6083 - Payroll - Health/Life Insurance</b>				
Bill	11/01/2018	Municipal Insurance Trust of NC	monthly health insurance full time staff	2,715.50
Total 6083 - Payroll - Health/Life Insurance				2,715.50
<b>6084 - Payroll - Retirement Exp</b>				
Paycheck	11/15/2018	Barbara R. Blackwell	Direct Deposit	166.30
Paycheck	11/15/2018	Christina Alphin	Direct Deposit	290.63
Paycheck	11/15/2018	Derek R Durst	Direct Deposit	89.42
Paycheck	11/15/2018	Lara R Carnow	Direct Deposit	71.69
Paycheck	11/30/2018	Barbara R. Blackwell	Direct Deposit	166.30
Paycheck	11/30/2018	Christina Alphin	Direct Deposit	290.63
Paycheck	11/30/2018	Derek R Durst	Direct Deposit	124.44
Paycheck	11/30/2018	Lara R Carnow	Direct Deposit	42.63
Total 6084 - Payroll - Retirement Exp				1,242.04
Total 6080 - Fringe Benefits				3,957.54
<b>6090 - Payroll Tax</b>				
<b>6091 - FICA/941 (Town match)</b>				
Paycheck	11/15/2018	Barbara R. Blackwell	Direct Deposit	126.17
Paycheck	11/15/2018	Barbara R. Blackwell	Direct Deposit	29.51
Paycheck	11/15/2018	Christina Alphin	Direct Deposit	221.17
Paycheck	11/15/2018	Christina Alphin	Direct Deposit	51.72
Paycheck	11/15/2018	Christine A Robertson	Direct Deposit	61.89
Paycheck	11/15/2018	Christine A Robertson	Direct Deposit	14.47
Paycheck	11/15/2018	Derek R Durst	Direct Deposit	64.50
Paycheck	11/15/2018	Derek R Durst	Direct Deposit	15.08
Paycheck	11/15/2018	Julie W. Rothrock	Direct Deposit	16.27
Paycheck	11/15/2018	Julie W. Rothrock	Direct Deposit	3.81
Paycheck	11/15/2018	Kelley S. Moore	Direct Deposit	40.30
Paycheck	11/15/2018	Kelley S. Moore	Direct Deposit	9.42
Paycheck	11/15/2018	Lara R Carnow	Direct Deposit	57.35
Paycheck	11/15/2018	Lara R Carnow	Direct Deposit	13.41
Paycheck	11/15/2018	Matthew H Page	Direct Deposit	19.07
Paycheck	11/15/2018	Matthew H Page	Direct Deposit	4.46
Paycheck	11/15/2018	Nancy A. Schneeberger	Direct Deposit	39.38
Paycheck	11/15/2018	Nancy A. Schneeberger	Direct Deposit	9.21
Paycheck	11/15/2018	Timothy Lockwood	Direct Deposit	32.11
Paycheck	11/15/2018	Timothy Lockwood	Direct Deposit	7.51
Paycheck	11/15/2018	Willis E. Helms	Direct Deposit	23.48
Paycheck	11/15/2018	Willis E. Helms	Direct Deposit	5.49
Paycheck	11/30/2018	Joseph E. Pollino Jr.	Direct Deposit	31.00
Paycheck	11/30/2018	Joseph E. Pollino Jr.	Direct Deposit	7.25
Paycheck	11/30/2018	Kimberly B. Vandenberg	Direct Deposit	24.80
Paycheck	11/30/2018	Kimberly B. Vandenberg	Direct Deposit	5.80
Paycheck	11/30/2018	Mary G. Shkut	Direct Deposit	24.80
Paycheck	11/30/2018	Mary G. Shkut	Direct Deposit	5.80
Paycheck	11/30/2018	Nicholas R. Dispenziere	Direct Deposit	27.90
Paycheck	11/30/2018	Nicholas R. Dispenziere	Direct Deposit	6.53
Paycheck	11/30/2018	Robert E Epps	Direct Deposit	24.80
Paycheck	11/30/2018	Robert E Epps	Direct Deposit	5.80
Paycheck	11/30/2018	Barbara R. Blackwell	Direct Deposit	126.18
Paycheck	11/30/2018	Barbara R. Blackwell	Direct Deposit	29.51
Paycheck	11/30/2018	Christina Alphin	Direct Deposit	221.17
Paycheck	11/30/2018	Christina Alphin	Direct Deposit	51.73
Paycheck	11/30/2018	Christine A Robertson	Direct Deposit	90.02

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**Village of Marvin**  
**Transparency Report Expenditures**

Accrual Basis

November 2018

Type	Date	Name	Memo	Amount
Paycheck	11/30/2018	Christine A Robertson	Direct Deposit	21.06
Paycheck	11/30/2018	Derek R Durst	Direct Deposit	92.52
Paycheck	11/30/2018	Derek R Durst	Direct Deposit	21.64
Paycheck	11/30/2018	Julie W. Rothrock	Direct Deposit	36.43
Paycheck	11/30/2018	Julie W. Rothrock	Direct Deposit	8.51
Paycheck	11/30/2018	Justin T Moore	Direct Deposit	1.86
Paycheck	11/30/2018	Justin T Moore	Direct Deposit	0.43
Paycheck	11/30/2018	Kelley S. Moore	Direct Deposit	56.73
Paycheck	11/30/2018	Kelley S. Moore	Direct Deposit	13.27
Paycheck	11/30/2018	Lara R Carnow	Direct Deposit	34.10
Paycheck	11/30/2018	Lara R Carnow	Direct Deposit	7.98
Paycheck	11/30/2018	Matthew H Page	Direct Deposit	32.08
Paycheck	11/30/2018	Matthew H Page	Direct Deposit	7.50
Paycheck	11/30/2018	Nancy A. Schneeberger	Direct Deposit	48.09
Paycheck	11/30/2018	Nancy A. Schneeberger	Direct Deposit	11.24
Paycheck	11/30/2018	Timothy Lockwood	Direct Deposit	41.89
Paycheck	11/30/2018	Timothy Lockwood	Direct Deposit	9.79
Paycheck	11/30/2018	Willis E. Helms	Direct Deposit	13.25
Paycheck	11/30/2018	Willis E. Helms	Direct Deposit	3.10
Total 6091 - FICA/941 (Town match)				2,010.34
Total 6090 - Payroll Tax				2,010.34
<b>6100 - Other Payroll Expenditures</b>				
<b>6101 - Unemployment Ins Reserve</b>				
Check	11/19/2018	NC Dept. of Commerce-DES	Amount due to maintain required balance (1% of taxable wages)	553.93
Deposit	11/26/2018		FUTA refund	-2.40
Total 6101 - Unemployment Ins Reserve				551.53
<b>6102 - Direct Deposit Fees</b>				
Liability Ch...	11/14/2018	QuickBooks Payroll Service	Fee for 11 direct deposit(s) at \$1.75 each	19.25
Paycheck	11/15/2018	Barbara R. Blackwell	Direct Deposit	0.00
Paycheck	11/15/2018	Christina Alphin	Direct Deposit	0.00
Paycheck	11/15/2018	Christine A Robertson	Direct Deposit	0.00
Paycheck	11/15/2018	Derek R Durst	Direct Deposit	0.00
Paycheck	11/15/2018	Julie W. Rothrock	Direct Deposit	0.00
Paycheck	11/15/2018	Kelley S. Moore	Direct Deposit	0.00
Paycheck	11/15/2018	Lara R Carnow	Direct Deposit	0.00
Paycheck	11/15/2018	Matthew H Page	Direct Deposit	0.00
Paycheck	11/15/2018	Nancy A. Schneeberger	Direct Deposit	0.00
Paycheck	11/15/2018	Timothy Lockwood	Direct Deposit	0.00
Paycheck	11/15/2018	Willis E. Helms	Direct Deposit	0.00
Liability Ch...	11/29/2018	QuickBooks Payroll Service	Fee for 16 direct deposit(s) at \$1.75 each	28.00
Paycheck	11/30/2018	Barbara R. Blackwell	Direct Deposit	0.00
Paycheck	11/30/2018	Christina Alphin	Direct Deposit	0.00
Paycheck	11/30/2018	Christine A Robertson	Direct Deposit	0.00
Paycheck	11/30/2018	Derek R Durst	Direct Deposit	0.00
Paycheck	11/30/2018	Julie W. Rothrock	Direct Deposit	0.00
Paycheck	11/30/2018	Justin T Moore	Direct Deposit	0.00
Paycheck	11/30/2018	Kelley S. Moore	Direct Deposit	0.00
Paycheck	11/30/2018	Lara R Carnow	Direct Deposit	0.00
Paycheck	11/30/2018	Matthew H Page	Direct Deposit	0.00
Paycheck	11/30/2018	Nancy A. Schneeberger	Direct Deposit	0.00
Paycheck	11/30/2018	Timothy Lockwood	Direct Deposit	0.00
Paycheck	11/30/2018	Willis E. Helms	Direct Deposit	0.00
Total 6102 - Direct Deposit Fees				47.25
<b>6104 - Penalties and Interest</b>				
Bill	11/15/2018	NC Dept. of Revenue	Notice # 3005 592 181 110	156.68
Total 6104 - Penalties and Interest				156.68
Total 6100 - Other Payroll Expenditures				755.46
Total 6000 - Salaries & Related Expenditures				31,666.52
<b>6050 - Stipends</b>				
<b>6051 - Council</b>				
Paycheck	11/30/2018	Kimberly B. Vandenberg	Direct Deposit	400.00
Paycheck	11/30/2018	Mary G. Shkut	Direct Deposit	400.00
Paycheck	11/30/2018	Robert E Epps	Direct Deposit	400.00
Total 6051 - Council				1,200.00
<b>6052 - Mayor</b>				
Paycheck	11/30/2018	Joseph E. Pollino Jr.	Direct Deposit	500.00
Total 6052 - Mayor				500.00
<b>6053 - Mayor Pro Tem</b>				
Paycheck	11/30/2018	Nicholas R. Dispenziere	Direct Deposit	450.00
Total 6053 - Mayor Pro Tem				450.00
Total 6050 - Stipends				2,150.00
<b>6400 - Training &amp; Travel</b>				
<b>6402 - Travel Expenses</b>				
General Jo...	11/05/2018		D. Durst - Lunch at Parks and Rec conference	18.00



**Village of Marvin**  
**Transparency Report Expenditures**

Accrual Basis

November 2018

Type	Date	Name	Memo	Amount
Total 6402 · Travel Expenses				18.00
<b>6404 · Council/Boards Training/Retreat</b>				
Credit Car...	11/01/2018	Panera Bread	Pastry for Quasi-Judicial Training on 10/31/2018	29.01
Credit Car...	11/13/2018	Harris Teeter	Snacks for Quasi-Judicial Training on 11/13/2018	43.79
Credit Car...	11/13/2018	Dunkin Donuts	Snacks for Quasi-Judicial Training on 11/13/2018	39.97
Total 6404 · Council/Boards Training/Retreat				112.77
Total 6400 · Training & Travel				130.77
<b>6500 · Zoning Expenditures</b>				
<b>6502 · Zoning - Engineering</b>				
<b>60521 · Powell Bill / Roads</b>				
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - Cost Estimating, Pavement Condition, Other Aug 29 to Oct 30, 2018	2,227.50
Total 60521 · Powell Bill / Roads				2,227.50
<b>60522 · Development Costs</b>				
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - The Preserve Aug 29 to Oct 30, 2018	1,251.45
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - Tullamore Aug 29 to Oct 30, 2018	39.68
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - Wyndmoor Aug 29 to Oct 30, 2018	450.00
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - Amber Meadows Aug 29 to Oct 30, 2018	851.27
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - Elysian Fields Aug 29 to Oct 30, 2018	750.00
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - Marvin Gardens Aug 29 to Oct 30, 2018	945.00
Total 60522 · Development Costs				4,287.40
<b>60523 · Other</b>				
Bill	11/06/2018	A. Morton Thomas & Associates, Inc.	Engineering - VOM Aug 29 to Oct 30, 2018	337.50
Total 60523 · Other				337.50
Total 6502 · Zoning - Engineering				6,852.40
<b>6509 · Zoning - Public Hearing Notices</b>				
Bill	11/04/2018	Enquirer-Journal	PH Notice 10/17/18 and 10/31/18	164.18
General Jo...	11/27/2018		To correct posting of PH Notice from 9/2/18 - reclass from a/c 4802	62.19
Total 6509 · Zoning - Public Hearing Notices				226.37
Total 6500 · Zoning Expenditures				7,078.77
<b>6700 · Park Operations</b>				
<b>6709 · Park Expenditures</b>				
<b>6720 · Electricity, Gas &amp; Water</b>				
Check	11/07/2018	Union County Public Works	Water usage 9/21/18 - 10/23/18	13.30
Bill	11/18/2018	Union Power Cooperative	5369518008 Barn	53.48
Bill	11/18/2018	Union Power Cooperative	5369518006 Bathroom	55.14
Bill	11/18/2018	Union Power Cooperative	5369518010 Shed	30.69
Total 6720 · Electricity, Gas & Water				152.61
<b>6735 · Maintenance Expenses</b>				
<b>6739 · General Repairs</b>				
Bill	11/26/2018	North-South Services, Inc.	winterize garden irrigation	95.00
Total 6739 · General Repairs				95.00
<b>6742 · Supplies</b>				
Bill	11/01/2018	Active Waste	5 month collection waste: 9/1/18-1/31/19	100.00
Credit Car...	11/11/2018	Lowe's Home Centers	supplies: dust pan, wood for benches/rock pit, trash bags	48.95
Credit Car...	11/11/2018	Lowe's Home Centers	supplies: weed barrier, garden hose hanger	17.07
Credit Car...	11/26/2018	Lowe's Home Centers	2x4s for tree lighting event project	57.80
Credit Car...	11/29/2018	Lowe's Home Centers	plywood for tree lighting event project	65.94
Credit Car...	11/29/2018	Lowe's Home Centers	supplies: halogen bulbs, utility knives	32.22
Credit Car...	11/29/2018	Lowe's Home Centers	caution tape for playground area	27.17
Total 6742 · Supplies				349.15
<b>6744 · Vehic, Equip Repair &amp; Maint</b>				
Bill	11/19/2018	Doug Pierce	SCAG mower repair	570.00
Total 6744 · Vehic, Equip Repair & Maint				570.00
<b>6751 · Gas for Vehicles</b>				
Credit Car...	11/29/2018	QT	gas for park vehicles	63.00
Total 6751 · Gas for Vehicles				63.00
Total 6735 · Maintenance Expenses				1,077.15
Total 6709 · Park Expenditures				1,229.76
Total 6700 · Park Operations				1,229.76
<b>90000 · Capital Projects Fund FY17</b>				
<b>90100 · CP - Architect /Engineer /Legal</b>				
Bill	11/07/2018	Appraisal Source	Appraisal report of 10208 New Town Road - Reasons property	500.00
Total 90100 · CP - Architect /Engineer /Legal				500.00
Total 90000 · Capital Projects Fund FY17				500.00
<b>TOTAL</b>				<b>58,655.41</b>